



4. **Earnest Money: 2.5% (two point five percent)** of the total Tender amount in favour of Islami Bank Bangladesh PLC in the form of Bank Draft/Payment Order/Bank Guarantee (BG, having validity at least six months) from any Scheduled Bank preferably Islami Bank Bangladesh PLC must be submitted along with the Tender without which the Tender shall be rejected outright.
5. **Pre bid meeting Date & Time:** A pre-bid meeting will be held on **29.04.2025 at 11:00 AM** at ICT Procurement Department (ICTPD), CPD, Operations Wing, IBBPLC, Head office, Yousuf Chamber (9th floor), 20, Dilkusha C/A, Dhaka. The Bank will issue the necessary amendment of this document within a shortage possible time if any error(s) is / are detected and informed to the bank in writing through mail/hard copy by any bidder(s) within in shortage possible time.
6. **Tender Submission:** An original and one copy of the Offer duly marking "Original Offer Technical" and "Copy of the Offer Technical" in an envelope and "Original Offer Financial" and "Copy of the Offer Financial" in another envelope should be submitted separately with authentication by the Tenderers. Combination of Technical and Financial Offer will be disqualified.
7. **Condition applicable:** All conditions written in the Tender Documents shall apply.
8. **Reservation:** Islami Bank Management is not bound to issue work order in favour of the lowest bidder and reserves the right to accept any tender and reject any or all tenders or may divide the works amongst the Tenders without assigning any reason whatsoever.

  
(Md. Anisul Haque)  
SEVP & Head of CPD

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